



The CMA Education Foundation supports the hands-on learning that occurs outside of the classroom at maritime companies. Internship stipends are provided to students currently working as interns at domestic, maritime companies that are interested in pursuing a career in the maritime industry.

Information and the Registration Forms are also available at www.cma-edu.org.

Eligibility:

- The host company must be a domestic maritime company.
- The host company must have at least one full time employee that is a member of the CMA.
- The host company is eligible for up to four interns per year.
- One intern stipend per internship regardless of the length of the internship.
- A student can be eligible for one internship per year.

Process:

- The intern must have the CMA member and the Human Resources Director at the host company sign their completed Registration Form.
- The Intern is to write a brief essay about their experience and what they have learned. The CMA EF might publish the entire or parts of the essay in an annual report, on its website or in the CMA newsletter.
- Before the end of a student's internship with a maritime company or within 30 days of the end of the internship, the Intern sends the Registration Form and their essay to Beth@cma-edu.org.
- Once the Registration Form and essay has been reviewed, Executive Director will call the intern to receive their Social Security Number and then stipend will be forwarded directly to the Intern via wire transfer.
- The stipend is \$300 a week for up to 4 weeks, \$1,200 max per year.

INTERN REGISTRATION FORM 2020

Interns: Please complete and sign this Form and have the CMA Member and the Human Resources Director at your host company sign it as well. Submit the Form with your essay to [Beth Wilson-Jordan at Beth@cma-edu.org](mailto:Beth@cma-edu.org).

Registration Forms and essays must be submitted before the end of the internship or within 30 days of the end of the internship. Once the Registration Form and Essay are reviewed, Beth will call you, the Intern, for your Social Security Number and then the stipend will be sent directly to you via wire transfer. Please contact Beth with any questions, Beth@cma-edu.org.

Host Company Name	
Company's Website	
Human Resources Director's Name	
Human Resources' Email Address	
Name of CMA Member at the Company	
Name of Intern	
Start and End Dates of Internship, Number of Weeks	
Intern's Mailing Address	
Intern's Email Address	
Intern's Cell Number	
High School or College Currently Attending	
Expected Graduation Date	
Intern's Bank, Checking Account Number, Bank Routing Number (for stipend via wire transfer)	
Wages/Compensation paid by host company if any	

Intern's Signature

CMA Member's Signature

Human Resources Director's Signature